

Three R's Registration Pack

Personal Details

Full Name		Title
Maiden Name	Date of Birth	Teacher Ref No.
Address		
Postcode		
Tel No.		Mobile No.
Email		Nationality
Union Member	Yes/No	Union Name
Religion		National Insurance No.
Driver	Yes/No	NI Exempt Yes/No
Next of Kin		Tel No.
How did you hear about Three R's		Own Transport Yes/No

Criminal Records Bureau (CRB)

Do you have any unspent criminal convictions If yes, please give details on a separate sheet of paper	Yes/No
Have you been checked by the CRB If yes, please give date and details	Yes/No

Qualifications and Experience

Teaching Qual.	Name of Teacher Training Institute		Date of Qual.
Degree/Diploma Title	Subject	Hons (with class) Or pass grade	Date of Award
Specialist Subject/Year Groups	GTC Reg Yes/No		
Second Subject/Year Groups			
Additional Comments:			
Interested in working with SEN Yes/No	Experience of SEN Yes/No If yes please give brief details		
Interested in working within Further Education Yes/No			

Requirements

Job Sort	Location
Long Term/Short Term	Available Dates

Previous Experience (including supply)

School	Dates From:	To:	Salary/Pay Scale/ Daily Rate	Reason for Leaving

Bank Account

Please complete and sign the following agreement:

Bank or Building Society Name		
Address		
Name Account is held in		
Account No. - - - - -	Sort Code - - / - - / - -	Ref No. (if appl)

I confirm the above details are correct and authorise Three R's to pay my salary into this account.

Signed _____ Print Name _____ Date _____

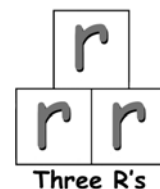
References (3 references must be provided, 2 of which must be work related)

	1	2	3
Name			
Position			
Relationship			
Address			
Postcode			
Tel No.			
Email			
For Office Use Only			

I hereby certify that all the information given by me on this form is correct to the best of my knowledge, that all the questions relating to me have been accurately and fully answered, that I possess all the qualifications that I claim to hold and that I note the above policy of non contact with pupils.

Signed _____ Print Name _____ Date _____

0845 130 3338
www.3rs-ltd.co.uk



Rehabilitation of the Offenders Act Statement

The work for which you are applying is exempt from the Rehabilitation of Offenders Act 1974, because it involves substantial opportunity for access to children. You are therefore required to declare details of any criminal record you may have, including details of any convictions, even if they would otherwise be regarded as 'spent' under this Act, or any cautions or bind-overs, and any pending prosecutions. The information you give will be regarded as confidential and will only be disclosed in relation to teaching appointments.

Three R's will arrange for a check to be made with the police for the existence and content of any criminal record in your name. Any information received from the police will be kept in strict confidence and will be destroyed immediately when the selection process is completed.

The disclosure of a criminal record, or other information, will not debar you from appointment unless the agency considers, or is advised, that it renders you unsuitable for appointment. In making this decision the agency and the authority will consider the nature of the offence, how long ago and what age you were when it was committed and any other factors, which may be relevant.

Failure to declare a conviction, caution or bind-over may well disqualify you from appointment, or result in your appointment being terminated when the discrepancy comes to light.

(Delete as applicable)

I confirm that I have no convictions spent or unspent to declare

I confirm that I have the following convictions

Signed _____ Print Name _____ Date _____

Equal Opportunities Statement

Three R's is committed to a policy of equal opportunities for all work seekers and shall adhere to such a policy at all times and will review on an on-going basis on all aspects of recruitment to avoid unlawful or undesirable discrimination. We will treat everyone equally irrespective sex, sexual orientation, gender reassignment, marital or civil partnership status, age, disability, colour, race, nationality, ethnic or national origin, religion or belief, political beliefs or membership or non-membership of a Trade Union and we place an obligation upon all staff to respect and act in accordance with the policy.

Three R's shall not discriminate unlawfully when deciding which candidate/temporary worker is submitted for a vacancy or assignment, or in any terms of employment or terms of engagement for temporary workers. Three R's will ensure that each candidate is assessed only in accordance with the candidate's merits, qualification and ability to perform the relevant duties required by the particular vacancy.

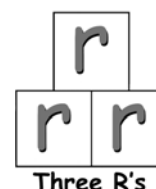
Permission to work in the UK

Do you have immigration permission to work in the UK?

Yes/No/NA (please delete clearly as appropriate)

In line with UKBA guidance on the prevention of illegal working we will need to verify and take a copy of your original ID documentation as evidence of your right to work in the UK if you are to be engaged by Three R's for temporary work.

0845 130 3338
www.3rs-ltd.co.uk



Health and Disability

The following questions on health and disability are asked in order to find out your needs in terms of reasonable adjustments to access our recruitment service and to find out your needs in order to perform the job or position sought.

Do you have any health issues or a disability relevant which may make it difficult for you to carry out functions which are essential for the role you seek? Yes/No (please delete clearly as appropriate)

If yes, please specify _____

If you have a disability, what are your needs in terms of reasonable adjustments in order to access this recruitment service and to attend interview, or to take aptitude tests etc?

Please specify _____

Data Protection Statement

The information that you provide on this form and on any CV given will be used by **Three R's** to provide you work finding services. In providing this service to you, you consent to your personal data being included on a computerised database and consent to us transferring your personal details to our clients.

We may check the information collected, with third parties or with other information held by us.

We may also use or pass to certain third parties information to prevent or detect crime, to protect public funds, or in other way permitted or required by law.

Candidate Declaration

I hereby confirm that the information given is true and correct. I consent to my personal data and CV being forwarded to clients. I consent to references being passed onto potential employers.

If, during the course of a temporary assignment, the Client wishes to employ me direct, I acknowledge that **Three R's** will be entitled either to charge the client an introduction/transfer fee, or to agree an extension of the hiring period with the Client (after which I may be employed by the Client without further charge being applicable to the Client).

Signed _____ Print Name _____ Date _____

0845 130 3338
www.3rs-ltd.co.uk

